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## **Online Roster Submission as a Player**

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As a player on a team, once you have received a Roster Invitation email from your team coach/manager, you can complete the process of signing up on a team roster by following these steps:

1. Open Roster Invitation email
  - a. Click link that says, "Click here..." to start the roster registration process.
2. From Sign In page, complete the sign in process using the same email address you received the roster invitation email at.
  - a. If you already have a TeamSideline.com/Allen account, type in the password associated with account and click "Sign In" button.
  - b. If you do not already have an account with TeamSideline, click the link "Create an Account."
3. On the Cart Page
  - a. Make sure the drop-down option is set to "Enroll on a Roster" and click "Add to Cart" button.
  - b. Click "Proceed to Checkout".
4. Under Program Specific Information Page
  - a. Complete the designated information fields.
  - b. Read liability waiver and select agreement check box at bottom of page.
  - c. Click "Next".
5. On Checkout Page
  - a. Ensure your contact information is correct.
  - b. Click "Place Order" button.

Once directed to the Order confirmation page you have successfully enrolled on your team roster.

***If you experience any difficulties or have any questions or concerns, please feel free to contact your Arlington Parks & Recreation Athletics staff:***

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